

**KENTER CANYON CHARTER SCHOOL**  
**Los Angeles Unified School District**

September 5, 2008

Dear Kenter Families:

To support Kenter Canyon School's environmental efforts with the 3 R's-- Recycle, Reuse, Reduce--- families have increasingly begun opting to become a part of Kenter's **Paper Reduction** program. Each Friday, your child will bring home his or her Friday Folder with completed and graded homework and academic related information from his or her teacher. Additionally, announcements and flyers from PSG (Parent Support Group) and administration about specific events are included. **All of these flyers and announcements are also available on the Kenter website at [www.kentercanyon.org](http://www.kentercanyon.org)**

For parents who wish to help us reduce paper and not receive the flyers and announcements in hard copy form, we encourage you to "opt out and use the website." For families who wish to continue receiving the hard copies but have more than one child in our school, we ask that you help us reduce paper by designating only one of your children as the recipient of these announcements and flyers instead of both or all children bringing home multiple copies of the same announcements. These are noted below as Options One and Two.

We highly encourage parents to select the "opt out and use website" option. All homework and feedback from the teachers will continue to be sent home in the Friday Folders for all students regardless of which options you select. The Paper Reduction Project is our attempt to cut down on copier and paper usage for announcements and flyers, not to minimize teacher communication with you regarding your child's studies.

Please return this form to your child's teacher on Monday in this Friday Folder, so we can begin preparations for our "paperless" Friday Folders as soon as possible.

Thank you in advance for helping us to reduce copier machine and paper usage at Kenter Canyon. There are so many alternate ways we can redirect our funding that is currently used for "paper".

Sincerely,  
Mindy Sung, Parent Volunteer  
Friday Folder Chairperson

-----**Parents: Please complete & return the bottom portion to your child's teacher**-----  
-----**Teachers: Please submit all forms returned to you to the Paper Reduction cubby in the office.**-----

**PLEASE COMPLETE PARENT'S & STUDENT'S NAMES (PRINT CLEARLY) and check one of the 3 OPTIONS listed below:**

**Parent/Guardian's First & Last Name:** \_\_\_\_\_ Receive Flyers

<u>Student's First and Last Name</u>	<u>Teacher's Name</u>	<u>Room Number</u>	<u>(Yes/No)</u>

**OPTION ONE:**  
 Yes, my family plans to **opt out of receiving hard copies** and will access them using at [www.kentercanyon.org](http://www.kentercanyon.org).

**OPTION TWO:**  
 Yes, my family has multiple children at Kenter and **wishes to continue receiving the hard copies but only needs one copy** of the announcements and flyers. Please complete info below for each child at Kenter.)

**OPTION THREE:**  
 My family opts to have each child be provided hard copies of all announcements, flyers, and other information in their Friday Folders and do not wish to depend on the website option nor the paper reduction option.