

**PALISADES CHARTER COMPLEX OF
ELEMENTARY CAMPUSES
GRADES K - 5**

Thank you for your interest in attending one of the Palisades Charter Complex Elementary School Campuses. The following timeline and procedures will be followed at Kenter Canyon Charter Elementary School:

1. Lottery applications must be picked up and returned in person. Applications are available beginning **Monday, February 4, 2008**.
2. **PLEASE MAKE YOUR SELECTION CAREFULLY.** Lottery applications are due by **Monday, March 24th, 2008 at 12:00 p.m.** *Applications will not be accepted after this time.* The Complex wide lottery process will only allow a *single campus selection. If an application is submitted at more than one campus, it will be eliminated from the lottery process.* You will only be eligible to enroll at your school of residence.
3. **The public random drawing (lottery) will be held on Friday, March 28th, 2008 at 8:30 a.m.,** simultaneously at each campus. You are welcome to attend the drawing at your school of choice, if you wish. On the designated drawing date, a committee of three persons (administrator, classified employee, and parent) will select the names from the boxes by chance until the allotted number for each grade have been drawn. A designated school employee shall record the names in the order drawn. (The number of lottery applications drawn at each campus will be based upon Fall 2008 enrollment projections. A waiting list will be created at campuses that have no OR limited available space.)
4. Enrollment packets will not be provided until you are notified that a space is available to your child.
5. Eligibility for the lottery is determined by the guidelines set forth by the Kenter Canyon Charter Application approved by the LAUSD Board of Education in 2007.
6. **Students who reside in the attendance area of the elementary campus are eligible for enrollment without participating in the lottery. Students of currently enrolled Kenter Canyon siblings MUST participate in the random public drawing (lottery) process; they do not automatically qualify for enrollment at Kenter Canyon.** Enrollment packets for these identified students will be available on Tuesday, May 27, 2008. (Verification of birth, which is a birth certificate, not a hospital certificate & proof of residence, which is a utility bill - but not a telephone bill are required.)
7. If additional information is needed, please contact any of the complex campuses:

CANYON	310/454-7510
KENTER CANYON	310/472-5918
MARQUEZ	310/454-4019
PALISADES ELEMENTARY	310/454-3700
TOPANGA	310/455-3711

Sincerely,

Ms. Carol Henderson, Principal
Canyon Charter

Dr. Terry Moran, Principal
Kenter Canyon Elem.

Mr. Phil Hollis, Principal
Marquez Charter

Mrs. Tami Weiser, Principal
Palisades Elementary Charter

Mr. Liam Joyce, Principal
Topanga Elementary